



Essex
College

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Fax: 020 8902 3030 Web: www.essexcollege.co.uk

OVERSEAS AGENT APPLICATION FORM

1) Confirmation of ownership (PLEASE WRITE CLEARLY AND IN BLOCK CAPITALS)

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2) Confirmation of contact details

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3) Confirmation of licence to operate

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4) Confirmation of full operational offices

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5) The number of visas applied for? (for instance, per year)

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6) How many visas are accepted/rejected? And which countries?

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7) Visa success rate?

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8) How do you monitor the academic suitability of students?

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9) What methods are used to assess academic suitability of applicants?

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10) How do you monitor the financial viability of the student?

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11) How do you market your services?

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**12) How many applicants on average do you forward to UK establishments? (for instance, per year)
And to other institutions, by country?**

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13) What is the percentage success rate of applications to enrolments? Please provide an example of a UK institution.

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14) Do you attempt to communicate with students once they have enrolled?

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15) How do you monitor how successful your students are academically?

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16) Do your students have an opportunity to feed back to you on their experiences at college/university?

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17) How frequently do you visit the institutions that you represent?

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18) How do you keep up to date with current visa regulations?

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19) Do you charge students for your services? If so, how much?

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Please also provide us with the following:

- **Copy of the Director's passport**
- **Company registration certificates**
- **Photographs of the company offices**
- **Two proofs of address**
- **Three references of institutions you have represented**