





**14) How Did You Hear About Essex College?**

Newspaper/Magazine	<input type="checkbox"/>	Name of Newspaper/Magazine	<input type="text"/>
Relative/Friend	<input type="checkbox"/>	Other Sources	<input type="text"/>
Agent	<input type="text"/>		

**15) Work Experience**

What is your current/previous occupation? (Include length of service and name of the company/organisation you are/were working for). Please tell us if you are not working or if you are retired and give details of your previous employment.

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**16) Students with a Disability or Special Needs**

A) Do you have any condition that may require special examination arrangements to be made? (E.g. partial eyesight, wheelchair users, dyslexia, specific learning difficulties, legally imposed travel restrictions).

NO      YES      (Circle as appropriate)

If 'yes', please describe your condition/circumstances

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B) Taking account of the condition(s)/circumstances that you have described in A above, do you have any special requirements with regard to the materials we will provide in support of your study programme? (E.g. large print)

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**17) Emergency Contact/Next of Kin Details**

The following fields are mandatory and must all be duly filled.

Emergency Contact Name:.....  
Relationship:.....  
Contact Number 1:.....Contact Number 2:.....  
Address:.....  
.....

### 18) Check List

Please read the following carefully before posting your application to us.

This completed application form must be submitted to the admissions (address below) together with the following:

- 1) The application handling fee and fee slip
- 2) Photocopied evidence of your full name and date of birth (e.g. a birth certificate, marriage certificate, statutory declaration or passport)
- 3) The ORIGINALS or certified copies of all your academic certificates (s)
- 4) Your completed document enclosure form (see overleaf)

**Return all the above to: Essex College, Alperton House, Bridgewater Road, Wembley, HA0 1EH, United Kingdom.**

### Declarations to be signed by the Applicant – please read carefully before signing

- A) I declare that the statements made by me on this form are, to the best of my knowledge and belief, true and correct.
- B) I confirm that I have (or will have) access to the relevant computing requirements specified in the prospectus and that I understand the need to update these resources throughout my period of study.
- C) I agree to Essex College processing my personal data that the college may obtain from me or from other people connected with my studies. I agree to the retention and disclosure of such data for normal academic and administrative purposes in accordance with the principles set out in the 1998 Data Protection Act.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

Student Ref No:  Course Title:

Course Duration:  Start Date:

Total Course Fee:  Deposit Paid:

**MODE OF PAYMENT** Cash  Cheque  Debit Card  Credit Card

Other  Specify: \_\_\_\_\_

**Student Interviewed:** London  International  Country

Academic Committee Signature:

Payment Received By:

Form Processed By:

Data Input By: